



# STROMA

## BUILDING CONTROL

A PHENNA GROUP COMPANY

### HINTS AND TIPS ON NAVIGATING GEOTAGGING ON YOUR ANDROID OR APPLE DEVICE (iOS)

USEFUL FACTSHEETS



## ACTIVATING GEOTAGGING ON YOUR APPLE (iOS) AND ANDROID DEVICE

As mandated in Part L of the Approved Documents, it is now mandatory in the UK to supply Geo location information in photos taken and submitted for Building Control, follow this guide to successful achieve this through your device .

### Enable Geotagging on your Apple Device (iOS)

Go to Settings > Privacy > Location Services

Make sure:

- Select Location Services and toggle so that it is turned ON
- Scroll down to find Camera and make sure it is set to allow location access "While Using the App"

### Enable Geotagging on your Android Device

- Select Settings on your device's home screen (or in the All Apps menu)
- Scroll until you find "Location" or "Location and Security" (for some versions) and select this option.
- Set the toggle at the top to On.
- On the same screen select the "App Permissions" option below it.
- Click on it to proceed then a list of apps will appear. They are separated into 3 groups: ALLOWED ALL THE TIME, ALLOWED ONLY WHILE IN USE and DENIED.
- A list of apps will appear. Scroll to find the "Camera" app, select this and set it to "Allow only while using the app"

### Next Android Stage - Launch Camera App

- Once open you'll notice a "cog" or "gear" icon in the upper left corner (or upper right in some versions). Select this for the Camera options
- Scroll through the Camera options until the "Location tags" option appears. Toggle the switch to On (it will be in blue when enabled)
- Simply select Turn on if a prompt asking to "Turn on Improve location accuracy" appears
- Select OK to activate the geotagging feature if a prompt asking you to "Turn on device location, which uses Google's location service" appears



**ENSURE PHOTOS ARE .JPG FILES TO MAINTAIN GEOTAGGING DATA**

## PROTOCOL FOR SENDING PHOTOS VIA EMAIL

Please make sure to attach images using the paperclip symbol on your email software (such as Outlook or Gmail) rather than putting them directly into the email body (where you enter your message) to ensure that the geotagging data is kept in the image.

## HOW TO CHECK IF YOUR PHOTOS ARE GEOTAGGED

### Apple Device (iOS)

- Go to your Photos app
- Open the photo taken then swipe up
- If there is a map shown, the photo is geotagged. Click on the map or address link to see the details

### Android Device

- Open Gallery then click on the photo taken
- Click on the ellipsis icon (three in-line dots) at the upper-righthand corner
- Click on Details then the address and the location map will be displayed if the photo is geotagged

### Windows Computer

- Open the folder where the photo was saved
- Right-click on the photo then click on "Open with" then select Photos
- A new window showing the photo taken will then appear
- On that image itself, right-click on it then select "File Info"
- Scroll down until you see the Location section showing the location map, if there is no map shown, the photo is not geotagged

**ALTERNATIVELY TRY THE GEOTAGGING APP TIME CAMERA FOR ANDROID OR GPS MAP CAMERA FOR APPLE (iOS) DEVICES**