

Compliance Declarations

Background

The Government has published amendments to the building regulations, which apply to all applications for building control consent from 1 October 2023.

All of the following parties are now required to make various notifications and declarations upon commencement of work, when certain appointments are made and when the work is completed. For Stroma Building Control Limited (SBC) to issue a final certificate, you must fill out the appropriate sections of this form. If you do not follow these prescribed procedures, it will result in your application being rejected or reverted to local council control, which will require the same information from you.

SBC has produced guidance about the new dutyholder requirements, which can be found here: [Dutyholder Guidance Document](#). If you are unsure about anything, please get in touch with your Building Inspector. Their details are on the Building Control Information Sheet (BCIS) emailed to you.

You may print this form off and return it in any format to SBC using the contact details provided on the BCIS form.

Please input the required dates, tick the box and enter your name or signature and any contact details that have changed during the course of the project.

Project Details	
Client Name	
Address	
OPP Reference (if known)	
Date the work is complete:	

Client Declaration:		Declaration - insert the date, check the box and sign below	
I declare that : <ul style="list-style-type: none"> The building work is complete, and, To the best of my knowledge, the building work complies with the Building Regulations. 		<input type="checkbox"/>	
Please insert your contact details:			
Signature		Date Signed	
Email Address		Postal Address	
Telephone No.			

Principal Designer/ Designer Declaration:		Declaration - insert the date, check the box and sign below	
I declare that : <ul style="list-style-type: none"> I have fulfilled my duties under Part 2A of the Building Regulations 2010. 		<input type="checkbox"/>	
Please insert the date of your appointment:			
Please insert your details below:			
Signature		Date Signed	
Name		Email Address	
Telephone No.		Postal Address	

Principal Contractor/ Contractor Declaration:		Declaration - insert the date, check the box and sign below	
I declare that : <ul style="list-style-type: none"> I have fulfilled my duties under Part 2A of the Building Regulations 2010. 		<input type="checkbox"/>	
Please insert the date of your appointment:			
Please insert your details below:			
Signature		Date Signed	
Name		Email Address	
Telephone No.		Postal Address	

Notes:

- SBC cannot issue its final certificate until they have received these signed statements.
- You may sign these documents electronically by inserting your name in the field above or print, scan, email, or post the physically signed declarations. Alternatively, please access the Client Portal and arrange for the form to be completed electronically with the Dutyholders.
- You may find all key information at the following web link: [Key Documents explaining the role of Building Control.](#)